



DMC Compound, Corner Dumanlas & Friendship Rd.,
 Bajada, Davao City
 Tel. Nos. 226-3921 / 227-5672 / Fax (082) 221-5295 / 226-3921

Request for Quotation

RFQ NO. 17-02-099
 DATE: February 13, 2017

Gentlemen:

This is a request for quotation on item(s) enumerated hereunder, if you are interested and in a position to furnish the same. We shall be glad to have your best price, terms and conditions of delivery submitted not later than 10:30 a.m. on _____ addressed to the BAC Chairman,

DOST XI, Regional Office No. XI, DOST Bldg., DMC Compound, Bajada, Davao City Marked **"REQUEST FOR QUOTATION"**.

ITEM NO.	QTY	UNIT	ARTICLE / DESCRIPTION	UNIT COST	TOTAL COST
	20	pc	ERGONOMIC CHAIR Seat: Upholstered, adjustable seat height Back: Back upholstered Legs: Twin wheel caster Armrest: Fixed armrest height Mechanism: Tilting function		


ALVIN P. JUSTO
 SUPPLY & PROPERTY OFFICER

Very truly yours,

ELSIE MAE A. SOLIDUM
 BAC Chairperson

Prices of the above offers are certified correct:

 Authorized Signature

 Name of Firm

 Address of Firm

Vat
 Non-vat

IMPORTANT
 When offering substitute or equivalent, specify brand or make. Submit your quotation in envelope closed and pasted by indicating the number of the quotation, date & time of opening. **DUE DATE: FIVE (5) WORKING DAYS AFTER RECEIPT OF THIS RFQ. ONLY THE BIDS SUBMITTED ON OR BEFORE THE TIME & DATE SPECIFIED WITH PRICES IN DUPLICATE WILL BE CONSIDERED.**

DATE RECEIVED : _____

 Signature

Tax Identification No. (TIN)

 Telephone Number