Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. XI

CERTIFICATION INTERNATIONAL ISO 9001:2008 CIP/4069/08/01/555

DMC Compound, Corner Dumanlas & Friendship Rd.,
Bajada, Davao City
Tel. Nos. 226-3921 / 227-5672 / Fax (082) 221-5295 / 226-3921

Request for Quotation

RFQ NO. 17-03-216
DATE: March 22, 2017

Gentlemen:

This is a request for quotation on item(s) enumerated hereunder, if you are interested and in a position to furnish the same. We shall be glad to have your best price, terms and conditions of delivery submitted not later than 10:30 a.m. on _____ addressed to the BAC Chairman, DOST XI, Regional Office No. XI, DOST Bldg., DMC Compound, Bajada, Davao City Marked **"REQUEST FOR QUOTATION".**

ITEM NO.	QTY	UNIT	ARTICLE / DESCRIPTION	UNIT COST	TOTAL COST
	3	unit	Digital Photocopier		
			20ppm or more Copy Speed		
			600 x 600 dpi		
			Paper Cassette Tray with Bypass Tray		
			A3, A4, A5, Letter, Legal		
			USB connect		
			Automatic Document Feeder		

ALVIN P. JUSTO
SUPPLY & PROPERTY OFFICER

Very truly yours,

ELSIE MAE A. SOLIDUM
BAC Chairperson

Prices of the above offers are certified correct:

Authorized Signature

IMPORTANT

When offering substitute or equivalent, specify brand or make. Submit your quotation in envelope closed and pasted by inidcating the number of the quotation, date & time of opening. **DUE DATE: FIVE (5) WORKING DAYS AFTER RECEIPT OF THIS RFQ. ONLY THE BIDS SUBMITTED ON OR BEFORE THE TIME & DATE SPECIFIED WITH PRICES IN DUPLICATE WILL BE CONSIDERED.**

Name of Firm

Address of Firm

☐ Vat
☐ Non-vat

DATE RECEIVED : _____

Signature

Tax Identification No. (TIN)

Telephone Number