



Republic of the Philippines
 DEPARTMENT OF SCIENCE AND TECHNOLOGY
 Regional Office No. XI



CERTIFICATION
 INTERNATIONAL
 SQ 9001:2008
 CIP/4069/08/017555

DMC Compound, Corner Dumanlas & Friendship Rd.,
 Bajada, Davao City
 Tel. Nos. 226-3921 / 227-5672 / Fax (082) 221-5295 / 226-3921

Request for Quotation

RFQ NO. **17-08-552**
 DATE: **August 7, 2017**

Gentlemen:

This is a request for quotation on item(s) enumerated hereunder, if you are interested and in a position to furnish the same. We shall be glad to have your best price, terms and conditions of delivery submitted not later than 10:30 a.m. on _____ addressed to the BAC Chairman,

DOST XI, Regional Office No. XI, DOST Bldg., DMC Compound, Bajada, Davao City Marked "REQUEST FOR QUOTATION".

ITEM NO.	QTY	UNIT	ARTICLE / DESCRIPTION	UNIT COST	TOTAL COST
	3	pc	Document Scanner		
			Desktop Sheetfed Scanner		
			A4 , Letter, Legal		
			Front /Back/Duplex		
			Black and White, Greyscale, color		
			Hi-Speed USB 2.0		
			30ppm /60ipm, 2-sided scanning speed		
			Double Feed Detection		
			Advanced Text enchancement		
			Skip blank page		

ALVIN P. JUSTO
 SUPPLY & PROPERTY OFFICER

Very truly yours,

Prices of the above offers are certified correct:

ELSIE MAE A. SOLIDUM
 BAC Chairperson

Authorized Signature

IMPORTANT

When offering substitute or equivalent, specify brand or make. Submit your quotation in envelope closed and pasted by indicating the number of the quotation, date & time of opening. **DUE DATE: FIVE (5) WORKING DAYS AFTER RECEIPT OF THIS RFQ. ONLY THE BIDS SUBMITTED ON OR BEFORE THE TIME & DATE SPECIFIED WITH PRICES IN DUPLICATE WILL BE CONSIDERED.**

Name of Firm

Address of Firm
 Vat
 Non-vat

DATE RECEIVED : _____

Signature

Tax Identification No. (TIN)

Telephone Number