

**Annex 3 - Report on Aging of Cash Advances**

**Schedule of Cash Advances to Officers and Employees  
As of November 15, 2013**

Agency Name: : **Department of Science and Technology, Region XI**  
Agency Code: : **378**

Book No.  
Account Title: **Advances to Officers and Employees**  
Account Code: **148**

NAME	PARTICULARS	REFERENCE	AMOUNT DUE					REMARKS
			TOTAL AMOUNT	LESS THAN 30 DAYS	31-60 DAYS	61-365 DAYS	OVER 1 YEAR	
<b>A. ADVANCES FOR SPECIAL PURPOSES</b>								
<b>1. LOCAL TRAVEL</b>								
ABARQUEZ , ROMME; BRYAN	TRAVELLING EXPENSES-nov 4-7;10-12 COMVAL/BUTUAN	CK 296513/289410-10/31/13;11/5/13	1,011.00	1,011.00				Balance of the P2,820.00/2,060 Cash advance
ALAGENIO , GRACE	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296490-10/30/13	114.00	114.00				Balance of the P2,520.00 Cash advance
ALFANTE , MAE	TRAVELLING EXPENSES-nov 6-10/13 Butuan City	CK 296495-10/30/13	800.00	800.00				Balance of the P6,400.00 Cash advance
BARROGA , KENNETH	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296552-10/31/13	2,720.00	2,720.00				
CANCIO , LESLIE PEARL	TRAVELLING EXPENSES-nov 6-12/13 Butuan City	CK 296509-10/31/13	800.00	800.00				Balance of the P6,400.00 Cash advance
CAPILI , JOHN PAUL	TRAVELLING EXPENSES-nov 6-10/13 Butuan City	CK 296491-10/30/13	127.50	127.50				Balance of the P3,300.00 Cash advance paid on 11/18/13 PER OR no 1299119
CEBRITAS , NEMA FREYA	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296505-10/30/13	800.00	800.00				Balance of the P6,400.00 Cash advance
COLMENARES , ERIC	TRAVELLING EXPENSES-nov 5-16/13 Butuan City/Quezon City	CK 296493/517-10/30/13/10/31/13	8,216.00	8,216.00				
CORCINO , ROGELIO	TRAVELLING EXPENSES-nov 6-10/13 Butuan City	CK 296549-10/31/13	5,738.00	5,738.00				
DADO , MARIA VICTORIA	TRAVELLING EXPENSES	CK 296363-10/16/13	142.00	142.00				
GASPAR , CATHY	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296489-10/30/13	2,520.00	2,520.00				
HINGPIT , LEOFIL	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296532-10/31/13	2,770.00	2,770.00				
INNI , MAYAN	TRAVELLING EXPENSES-nov 5-9/13 PASIG CITY	CK 296591-11/7/13	3,740.00	3,740.00				
JUAREZ , CHARMALOU	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296601,11/7/13	373.00	373.00				Balance of the P3,300.00 Cash advance paid on 11/20/13 PER OR no 1299142
LABUGA , RUBY	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296599-11/7/13	764.00	764.00				Balance of the P3,760.00 Cash advance paid on 11/18/13 PER OR no 1299126

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LAGUANSA , ARNEIL	TRAVELLING EXPENSES-nov 11/13 Digos City	CK 296559-10/31/13	590.00	590.00				
MAGALLANES , JUST	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296512-10/31/13	184.00	184.00				Balance of the P2,916.00 Cash advance paid on 11/20/13 PER OR no 1299139
MAGUAD , AILYN	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296569-10/31/13	424.00	424.00				Balance of the P3,300.00 Cash advance
MAKIWAG , SHARELYN	TRAVELLING EXPENSES-nov 6-9/13 Butuan City	CK 296521-10/31/13	491.50	491.50				Balance of the P4,150.00 Cash advance
MANONGDO , RUBY FELICIA	TRAVELLING EXPENSES-nov 6-11/13 Butuan City	CK 296510-10/31/13	800.00	800.00				Balance of the P6,400.00 Cash advance
MAYOL , LEAH	TRAVELLING EXPENSES-nov 6-12/13 Butuan City	CK 296508-10/31/13	218.00	218.00				Balance of the P5,990.00 Cash advance
NUEVA ECIJA , JUDY DONNA	TRAVELLING EXPENSES-nov 6-12/13 Butuan City	CK 296550-10/31/13	5,380.00	5,380.00				
PADULLON , ANA MAE	TRAVELLING EXPENSES-nov 16-12/13 Butuan City	CK 296504-10/30/13	800.00	800.00				Balance of the P6,400.00 Cash advance
PATETE , GRETCHEN	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296600-11/7/13	702.50	702.50				Balance of the P3,540.00 Cash advance
POGOSA , BERNARDITA	TRAVELLING EXPENSES-nov 6-12/13 Butuan City	CK 296520-10/31/13	4,378.00	4,378.00				
PULIDO , RUBELYN	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296511-10/31/13	3,300.00	3,300.00				
RODRIGUEZ , ARNEL	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296495-10/30/13	5,335.00	5,335.00				Balance of the P8,040.00 Cash advance
SALES , ANTHONY	TRAVELLING EXPENSES-nov 5-12/13 Butuan City	CK 296542-10/31/13	4,734.09	4,734.09				Balance of the P24,340Cash advance deducted from succeeding CA in Nov/13
SALIPOD , JENEFRITZ	TRAVELLING EXPENSES-nov 10-12/13 Butuan City	CK 296498-10/30/13	461.00	461.00				Balance of the P6,400.00 Cash advance paid on 11/20/13 PER OR no 1299147
SALON , RAMEL	TRAVELLING EXPENSES-nov 5-17/13; Butuan City/Quezon City	CK 296497-10/30/13;296617-11/8/13	11,560.00	11,560.00				
TACATA , ALLAN	TRAVELLING EXPENSES-nov 6-10/13 Butuan City	CK 296492-10/30/13	258.50	258.50				Balance of the P6,400.00 Cash advance paid on 11/20/13 PER OR no 1299137
<b>Sub-total</b>			<b>70,252.09</b>	<b>70,252.09</b>				

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2. FOREIGN TRAVEL								
3. SPECIAL ACTIVITIES/PROJECTS								
SALES , ANTHONY	CA-INSTALLATION OF ARG	CK 295670,7/17/13	2,057.80			2,057.80		This is the balance of the P12,000.00 CA - paid in November 21/13 per OR 1299152
Sub-total			2,057.80			2,057.80		
<b>B. ADVANCE TO REGULAR DISBURSING OFFICERS</b>								
1. PAYROLL								
2. SEMINAR/CONFERENCE								
3. EXPENSES								
CORCINO , ROGELIO	GASOLINE EXPENSES-nov 5-12/13 Butuan City	CK 296612-11/8/13	4,500.00	4,500.00				
Sub-total			4,500.00	4,500.00				
<b>TOTALS</b>			<b>76,809.89</b>	<b>74,752.09</b>	<b>-</b>	<b>2,057.80</b>	<b>-</b>	

Certified Correct:

  
**CORAZON R. VERGARA**  
 Accountant III

Approved:

  
**ANTHONY C. SALES, PH.D., CESO III**  
 Regional Director

Validated:

  
**RINAH A. GARRIDO**  
 State Auditor III / Audit Team Leader