



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
 Regional Office No. XI



Dumanlas Cor. Friendship Rd., Bajada, Davao City
 Tel. Nos. 226-3921 / 221-5971 / 227-5672 / 221-5295

WORK ORDER

To: **Exclusive Traders, Inc.**
 Address: 3F Dayzon Bldg., 246 Mandaue City, Cebu
 TIN: 000-330-890-001

Order No. 14-09-357
 Responsibility Center
 PR No. 14-07-451
 Mode of Procurement: small value procurement
 Date: September 8, 2014

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below.

ITEM	Unit	QTY	JOB DESCRIPTION	Unit Cost	AMOUNT
	job	1	Calibration of 1 unit Biological Safety Cabinet (Forma Scientific Model 1104) Should include the following tests: * Hepa filter leak test (inflow & exhaust filter) * Noise level test * Light intensity test * Smoke test * Downflow velocity test * Inflow velocity test * Exhaust flow volume test * Air cleanliness test	40,000.00	40,000.00

Deliver within **30 working days** from receipt of this order.

P 40,000.00

This order is authorized by DOST XI under Project No. _____ at the amount not to exceed **P40,000.00** including materials and labor. The cost of this order may be charged against the Department of Science & Technology after the work is completed. **Please submit your bill with the original of this Work Order** to expedite payment.

Approved by:

[Signature]
ANTHONY C. SALES, Ph.D., CESO III
 Regional Director

Received and Accepted by:

Funds Available:

[Signature]
CORAZON R. VERGARA
 Accountant

[Signature]

Supplier's Name and Signature

Date

OMV + 14-09-19074

